11066 Auke Lake Way
Juneau, Alaska 99801, HA2 (mailstop)
Tel: (907) 796-6076
Fax: (907) 796-6059
Toll free: 1-866-465-6424
uas.alaska.edu/education

COURSE TITLE: ED593 -
MEETING DAYS/TIMES:
SEMESTER:

INSTRUCTOR:
Name:
Email:
Phone:
Office:

INSTRUCTOR AVAILABILITY

Email:

Phone:

Office Location/Hours:

COURSE MEETING INFORMATION:

Location:
Dates/Days:
Times:

CATALOG COURSE DESCRIPTION

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REQUIRED MATERIALS

Course Materials: ☐ Provided by Sponsoring Organization

Required Textbooks: ☐ Provided by Sponsoring Organization if Needed

Course Prerequisite/Co-requisites: ☐ No Prerequisite to course

Instructional Methods: ☐ Online ☐ In Person ☐

Technology Requirements and Policies:

STUDENT LEARNING OUTCOMES:

COURSE CALENDAR/SCHEDULE/GRADING

Course Assignments: ☐ There will be no assignments for this course- Attendance Only.

Assignments	Description	Points	Weight	Due Date

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Student Course Ratings

Students will have the opportunity to provide a course evaluation prior to the conclusion of the course.

Grading Scale

☐Pass/Non-Pass ☐ Letter Grade

You must attend and participate in all scheduled components of the conference, complete the written reflections, submit your personal action plan, and complete any pre/post surveys associated with the conference.

Notices

Notice of Nondiscrimination

The University of Alaska is an affirmative action/equal opportunity employer and educational institution. The University of Alaska does not discriminate on the basis of race, religion, color, national origin, citizenship, age, sex, physical or mental disability, status as a protected veteran, marital status, changes in marital status, pregnancy, childbirth or related medical conditions, parenthood, sexual orientation, gender identity, political affiliation or belief, genetic information, or other legally protected status. The University's commitment to nondiscrimination, including against sex discrimination, applies to students, employees, and applicants for admission and employment. Contact information, applicable laws, and complaint procedures are included on UA's statement of nondiscrimination available on the UA nondiscrimination webpage.

University of Alaska Southeast Anti-Harassment Statement

At the University of Alaska Southeast, it is illegal to discriminate against any individual because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, veteran status, physical or mental disability, marital status, or pregnancy or parenthood. For more information, see the UAS Title IX information page.

Find help
- Dial 911 for emergencies
- Student Counseling Center 907-796-6000
- Title IX office 907-796-6371

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Accessibility

If you experience a disability and would like information about accommodations, please contact Disability Services, located at the Student Resource Center in the Mourant building. Phone # 907-796-6000.

As an educator, it is my goal to create learning opportunities that are accessible and inclusive. If you would like to have a conversation about changes to the design of the course that would make it more accessible to you, please see me outside of class so that we can discuss solutions.

Technology

Technology Support

In this course, digital devices are required to access course readings and videos, complete and submit written assignments, collaborate with others, and communicate with me. You will need access to a computer with a reliable Internet connection and either a built-in or external microphone and web camera, a current web browser (Blackboard works best with Chrome and Firefox), a PDF reader (such as Adobe Reader), and a word processing program (such as Microsoft Word or Google Docs). Course video lectures are best viewed on a laptop / desktop computer, rather than a mobile device. You will also need to be able to take and upload photos or screenshots. **Since this course is entirely online, it is important to have a back-up technology plan in place (see resources below).**

Digital devices (like laptops and cell phones) are becoming increasingly important to success in college. I recognize that some students are unable to afford the cost of purchasing digital devices and that other students rely on older, more problem-prone devices that frequently break down or become unusable. Some students also live in places with unreliable access to the Internet. I also recognize that these technology problems can be a significant source of stress for students. **Given these challenges, please contact me right away if you experience a technology-related problem that interferes with your work in this course.** This will enable me to assist you in accessing support.

Please note the many **technology-related resources that UAS provides for distance students**, including:
- Free support with issues related to UAS technology (e.g., email, Blackboard, software, device setup, etc.). UAS Helpdesk 907-796-6440, toll free at 877-465-6400, uas.helpdesk@alaska.edu
- Free unlimited, secure online storage and access to word processing, spreadsheet, and presentation software through Google Suite / Google Drive.
- Free software (including Microsoft Office, Adobe Creative Suite, statistical software, etc.) for download and for cloud-based use.

Juneau campus:
- Free on-campus wireless internet (Wi-Fi) access through the "UAS" (secured) network.

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- Free in-person tech support at the Helpdesk in the Hendrickson Building on the Juneau Campus, (room 101A) click here for hours.
- Laptops that students can borrow for 24 hours from the Egan Library (click here for hours).
- Desktop computers for student use (with full academic software) in the Egan Library.

Ketchikan campus:
- The UASK Computer Lab is located on the first floor of the Paul Building room 105 at 2600 Seventh Ave. Click here for hours.
- For local computer assistance, call 907-228-4507.

Other resources:
- Most public libraries offer free computer / internet access
- University students can typically receive discounts on devices from technology companies, including Apple, Dell, and Microsoft, as long as you register with your .edu email address.

UAS Land Acknowledgement

Our campuses reside on the unceded territories of the Áak'w Ḵwáan, Taant'á Ḵwáan, and Sheet'ká Ḵwáan on Lingít Aaní, also known as Juneau, Ketchikan, and Sitka, Alaska. We acknowledge that Lingít Peoples have been stewards of the land on which we work and reside since time immemorial, and we are grateful for that stewardship and incredible care. We also recognize that our campuses are adjacent to the ancestral home of the Ḵaadas and Ts'msyen and we commit to serving their peoples with equity and care. We recognize the series of unjust actions that attempted to remove them from their land, which includes forced relocations and the burning of villages. We honor the relationships that exist between Lingít, Ḵaadas, and Ts'msyen peoples, and their sovereign relationships to their lands, their languages, their ancestors, and future generations. We aspire to work toward healing and liberation, recognizing our paths are intertwined in the complex histories of colonization in Alaska. We acknowledge that we arrived here by listening to the peoples/elders/lessons from the past and these stories carry us as we weave a healthier world for future generations.

Academics
Getting Help

UAS has tutoring available for students who need help with assignments or subject matter.

Juneau – Help is available through the Writing Center and The Learning Center which are both located in Egan Library. See their websites for hours and information.

- The Writing Center
- The Learning Center

Ketchikan – Help is available through tutors by appointment or drop-in hours. See the tutoring website for more information.

Sitka – Tutors are available by appointment. See the tutoring website for more information.

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Academic Honesty

The faculty, staff, administration, and students of the University of Alaska Southeast (UAS) consider academic honesty and integrity fundamental to the mission of higher education and promote the highest ethical and professional standards of behavior in the classroom. Accordingly, UAS has developed procedures that address academic misconduct. Students who violate these standards commit academic misconduct and shall be subject to academic and/or disciplinary sanctions.

UAS defines academic misconduct as attempting or helping another to obtain grades, grants, or class credit through fraudulent means. Broad categories of misconduct include cheating, plagiarizing, committing forgery or falsification, facilitating or aiding academic dishonesty, submitting duplicate assignments without the express permission of both instructors, stealing instructional materials or tests, altering grades or files and misusing research data in reporting results. An instructor may create special rules for a class and list them in the syllabus and/or in directions for assignments. Violation of class-specific rules also constitutes academic misconduct. Additionally, University Regulation identifies the specifics of academic misconduct under R09.02.020[1].

Options for Policy Statements Regarding Generative AI

1. Generative AI not permitted:

One of the things you will do in this class is learn by writing. Producing creative and original works will help you learn to think critically, analyze, reason, and defend a position. It is important to your academic journey that you do so without the use of AI-generated text tools, such as ChatGPT. For those reasons, I ask that you not use generative AI for this class. Having this rule in place also helps me to fairly evaluate you and your fellow students. Misrepresenting your use of generative AI would be a violation of the UAS code of conduct; suspected violations will be handled accordingly. Check with me if you are not sure what generative AI is, or if you have any other questions.

Course Schedule

Students will be required to attend all sessions and activities at the Conferences. Meetings and debriefings will be scheduled at a mutually agreed upon time. All writings and assignments are due by last day posted on course catalog.